

NZTR Trackwork Rider Licensing and Assessment Procedure

The following procedures are mandatory for all **new** applicants for trackwork rider licences. Riders are required to complete a theoretical and practical assessment to verify they are competent to ride trackwork (up to half pace) safely.

The process comprises three key assessments:

- Massey University Online Assessment.
- NZQA Assessments (Unit Standards 29173 & 1629)
- Riding and Fitness Assessment Day at a Regional Centre.

The duration will be dependent on speed of applicant progress, achievement of each step and on dates availability for practical assessments in your area.

Step	Procedure	Location and Requirements
1	Complete the Trackwork application form (NZTR and PITO training agreement) + payment (\$110 assessment fee, including the \$30 Licensing fee) and submit to the NZTR Licensing Department along with photo ID for the Primary ITO training agreement.	Loveracing website. The form is located under NZTR – Forms and Resources.
2	NZTR will email you a trackwork rider licensing pack which will include information for your assessment.	Email or post directly to the applicant.
3	Login and complete the Massey University online trackwork rider assessment. You will answer 20 questions relating to horse knowledge, track rules and safety.	Massey online portal. Login details will be provided in an email to you from Massey Uni.
4	Complete the required NZQA units for the track rider programme. This is an official course recognised by the NZ government.	NZTR training advisor will assist you with any questions you have about this process.
5	Attend a fitness and riding assessment day at a regional assessment centre. There will be two assessors for your riding assessment.	Contact your local assessment centre for dates. You will need to wear suitable clothing and bring your riding gear (your compliant vest and helmet).
6	The regional assessment centre will advise NZTR of your result.	Pass = Slow work licence issued. Not Pass = Recommended further mentoring and training.